

SUSTAINABLE PROCUREMENT REH WORKING GROUP

March 19th, 2025





Agenda

1. Overview (40min)

- ☐ Presentation of the Working Group
- ☐ Sustainable supply definition and process
- ☐ Presentation of the Working Group's projects

2. Feedback & conclusion (20min)



Speakers



ACF - Céline Heim
– *Sustainable Supply Chain Coordinator*



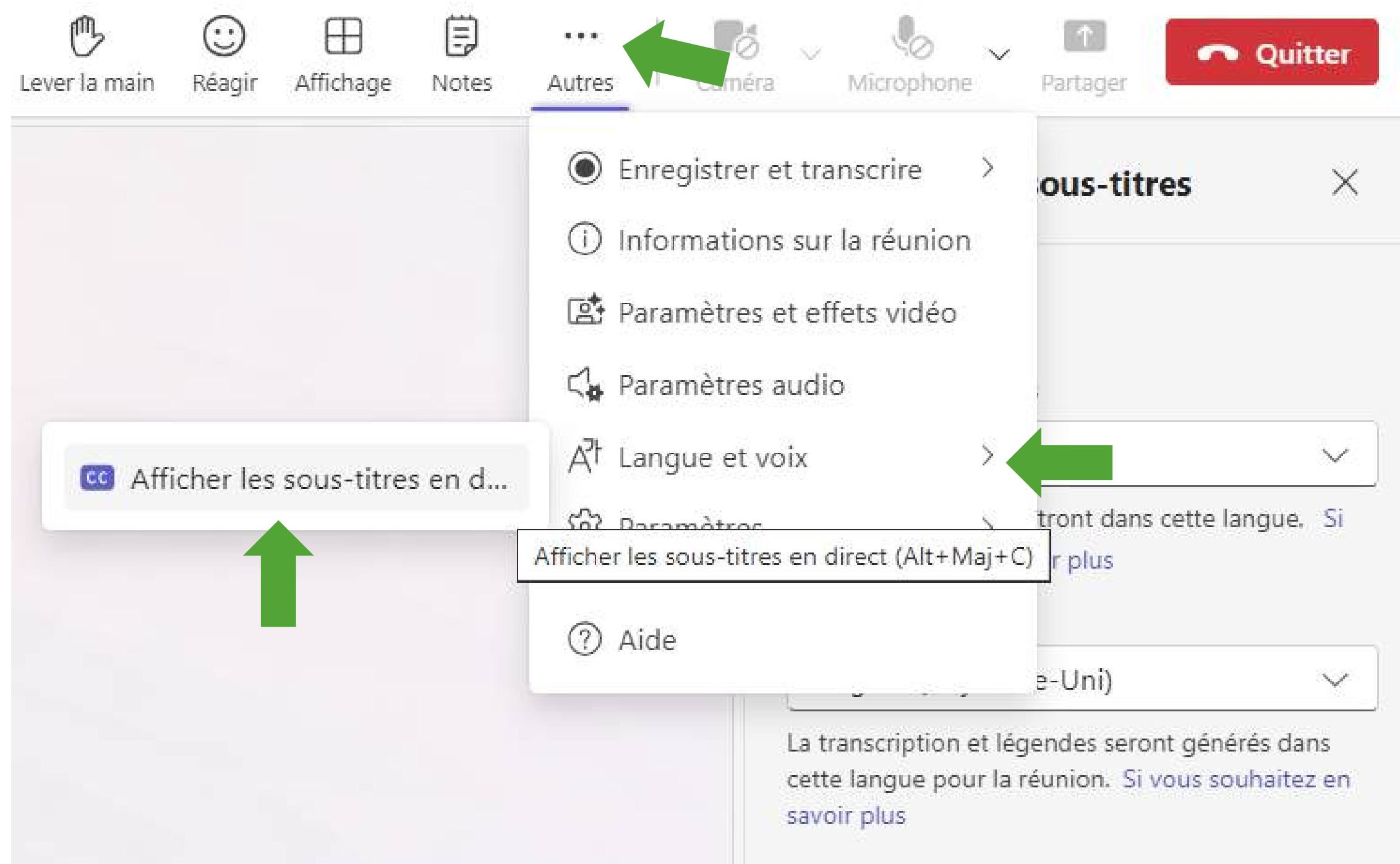
TGH – Daniel Chebbahi
– *Logistic Advisor*



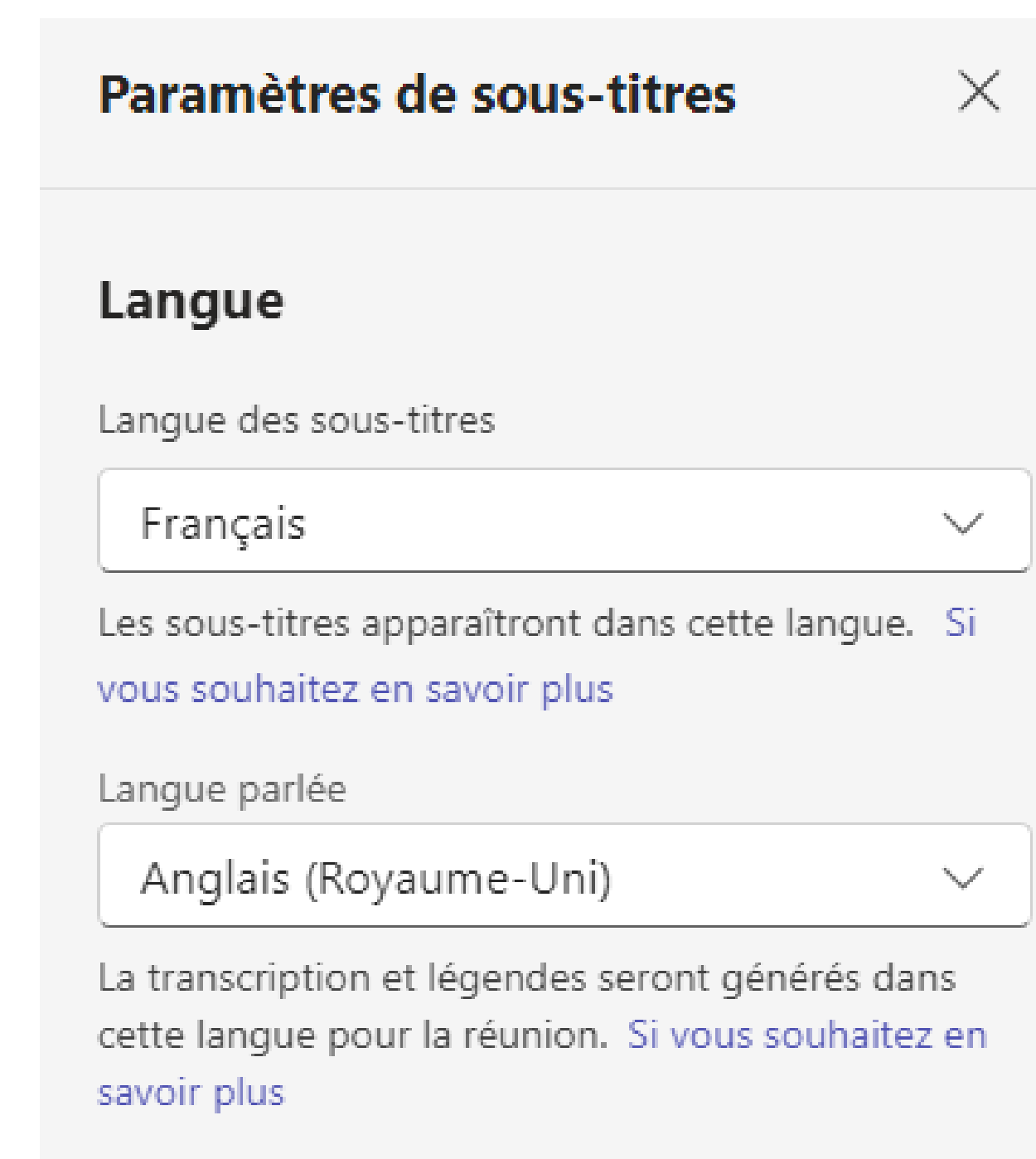
Groupe URD - Johana Bretou-Klein
– *REH Coordinator and climate/environment researcher*



1



2



THE REH



Réseau Environnement Humanitaire

Francophone humanitarians & development workers aiming to **reduce the environmental footprint of aid**

300+ members

30+ orgs

4 working groups to operationalise

Sustainable supply working group



WG's partners



WREC - WREC Procurement Coordination Group Meeting



WORM consortium - HORIZON PROJECT



hulo (Humanitarian Logistics) cooperative



The Inter-Agency Procurement Group





Where are you joining us from?

Wordcloud Poll



14 responses



14 participants



slido





What best describes your position?

Multiple Choice Poll 13 votes 13 participants

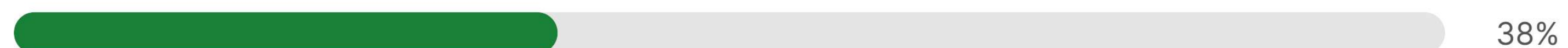
Logistician - 4 votes



Programme - 1 vote



Environment/climate officer - 5 votes



Other - 4 votes



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How experienced are you with regards to sustainable procurement?

Multiple Choice Poll 13 votes 13 participants

Novice - 8 votes



Experience - 5 votes



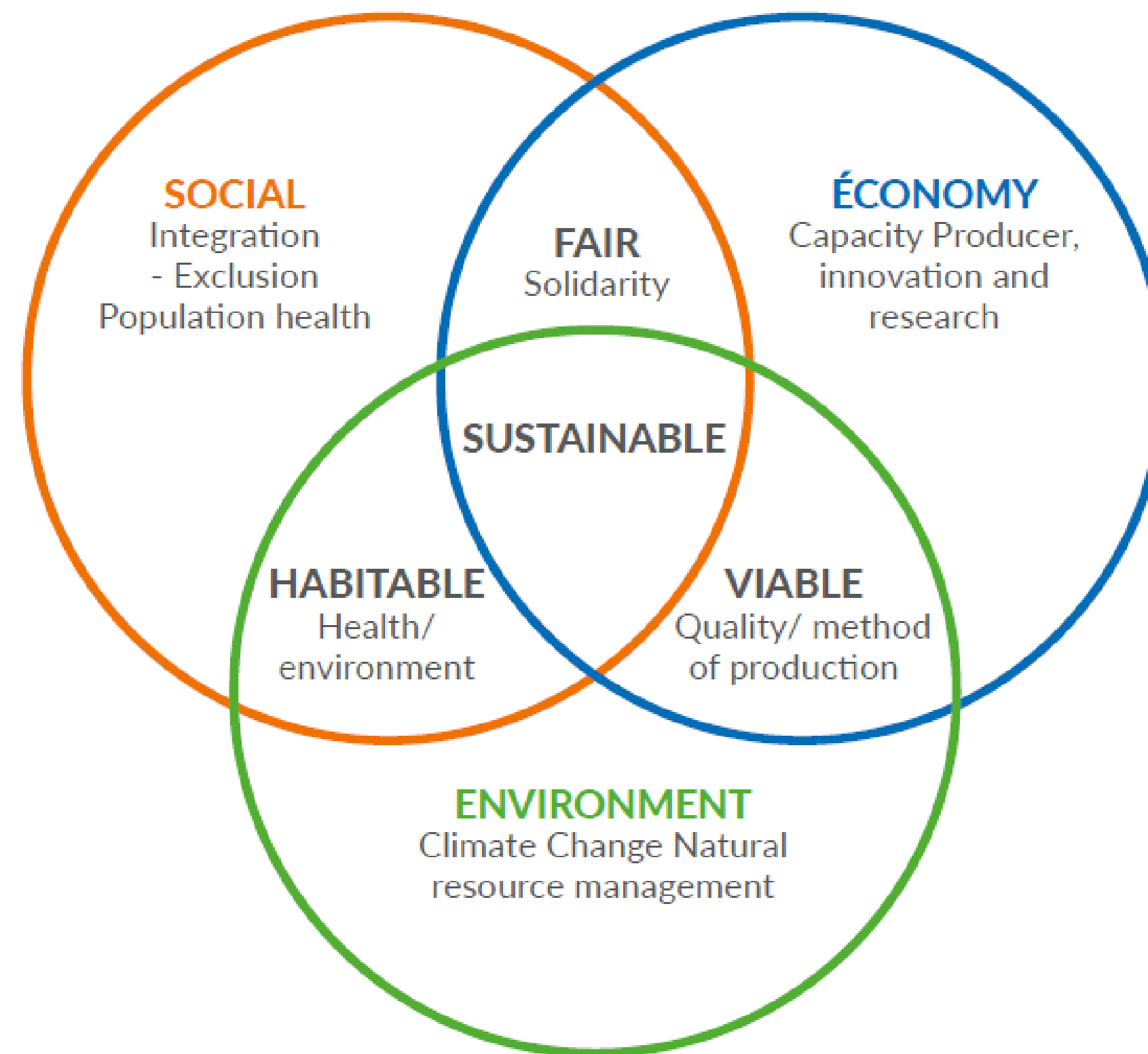
Expert - 0 votes



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Sustainable procurement



*Triple bottom-line diagram concept of sustainable
development: adapted from Klarin (2018)*



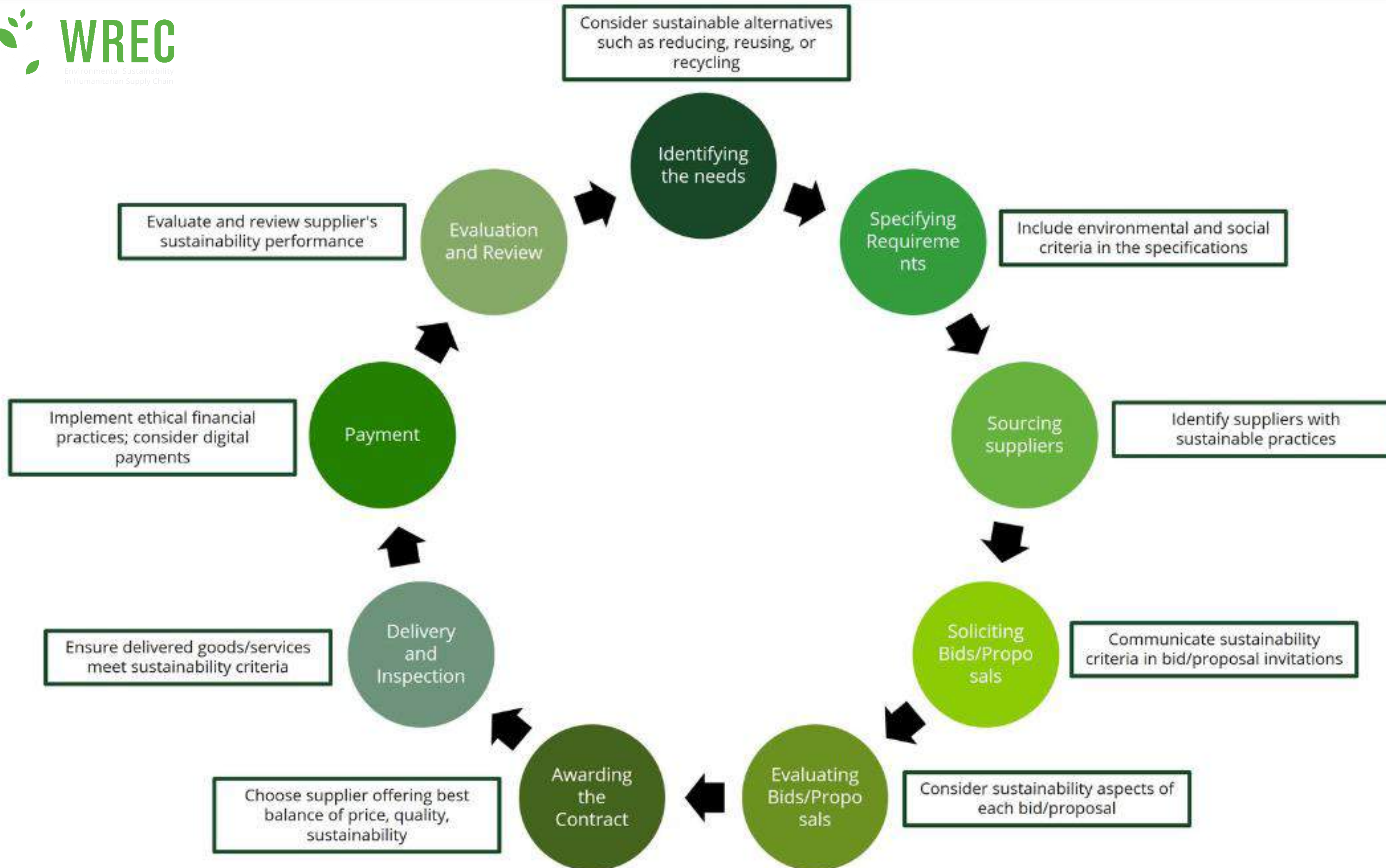
Definition

- Green Procurement

is considered as a strategic approach that emphasizes environmental responsibility in purchasing decisions. This approach prioritizes goods and services that are committed to minimizing environmental impact, particularly in terms of reducing energy consumption and waste generation.

vs

- Sustainable Procurement incorporates broader ESG (Environmental, Social, and Governance) aspects and builds upon the principles of Green Procurement.



Procurement's impacts

Examples:

Climate change
GHG associated with production, transport, usage and disposal of the goods

Energy
use, efficiency, renewability

Water
use, recycling, water pollution

Waste
generated during usage and disposal, product efficiency and longevity: options to reuse, recycle, buy back, upgrade

Toxic substances
pollutants emissions, harmful to human, animal or environmental health

Economic benefits
operating costs and maintenance, end-of-life disposal costs

Social responsibility and ethical practices
working conditions, diversity at work, impact on local communities

Resource use and intensity
raw materials, renewability of resources, impact on landscape and habitat

Supply of goods:

Pay particular attention to sustainability impacts during manufacturing, shipping, utilization (e.g.: Energy/ water/ fuel consumption, consumables), maintenance (e.g.: spare parts), end-of-life disposal options

Supply of services:

Pay particular attention to contracting practices, working conditions (e.g.: living wage, forced labor, impact on local communities) and product used to deliver the service (e.g.: paper for printing services, cleaning products for facility management.)

Zoom on the link with climate change

Climate change
GHG associated
with
production,
transport,
usage and
disposal of
the goods

Reducing emissions through selection of
decarbonized product

reduce the carbon footprint of products and services throughout their **life cycle**. This includes production, transportation, use, and end-of-life.

Examples :

- **Renewable energy:** Solar panels, wind turbines,.
- **Transportation:** Electric vehicles
- **Building materials:** certified sustainable wood, and eco-friendly insulation
- **Food products:** Organic foods, local and seasonal produce, and vegetarian alternatives

Carbon footprint - Scope 3 and
Reducing emissions

GHG emissions related to procurement are often classified as “**Scope 3**,” which represents indirect emissions. These emissions can represent a significant portion of a company’s overall carbon footprint.

Supplier selection: By selecting suppliers that adopt sustainable practices, GHG emissions reduce plan, associated with their supply chains.

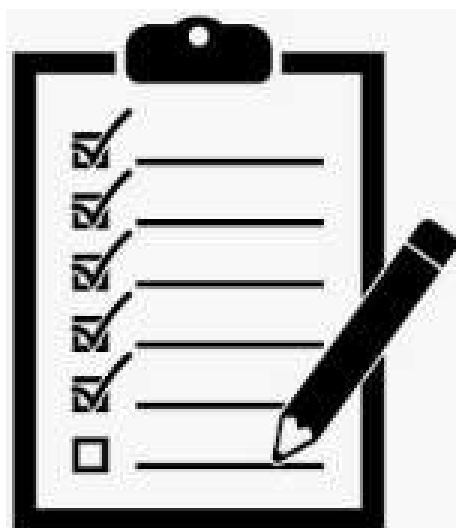
We can therefore play a crucial role in reducing GHG emissions and combating climate change



Working group's projects



PoA 2025



Sustainable Criteria Database - SPCD



- ☐ Update
- ☐ SPCD Ergonomics

[Sustainable Procurement
Criteria Database \(SPCD\) of the
Sustainable Procurement
Working Group!](#)



Supplier check list ESG



- ☐ Design check
- ☐ Pilot



ToR + Contract clauses integrating ESG



- ☐ Benchmarking
- ☐ SPCD



Practitioners community sustainable purchases



- ☐ Identification of resource persons
- ☐ Induction
- ☐ and lessons learning

(countries excluding Hulo)



Sustainable supplier database ?



- ☐ Framework assessment and definition of ToR



Sustainable Procurement Criteria Database (SPCD)

Objectives

- ❑ Define **sustainable & inclusive** procurement criteria and build a **good practice reference table**
- ❑ **Public targeted** : programs and supply department (**field** and HQ)



Sustainable Procurement Criteria Database (SPCD)

General Criteria

SUPPLIER's criteria

- **Labour right and protection**
- **Sustainable development approach** (social, environmental and economic) and/or Corporate Social Responsibility (CSR)
- Sustainable internal practices
- **Diversity and inclusion policy or approach**
- **Women empowerment**
- Involved in the support and development of the local community
- Supply chain and eco-efficient transport
- National and/or international certification
- Greenhouse gas Reduction Strategy
- Supplier location

PRODUCT/SERVICES's criteria

- **reusable or recyclable goods**
- goods **from recycled** material
- Lifespan and **durability**
- Sustainable product through its life cycle
- Sustainable Packaging
- Eco-friendly label
- Location of purchase (local production)
- Location of labor services
- Sustainable development in its project methodology (social, environmental and economic dimension)
- financial inclusion of vulnerable groups

Specific purchasing categories

Products

[Construction & Rehab](#)
[Wood](#)
[Hotel Venue](#)
[Rental Room](#)
[Food catering](#)
[Rental Offices-GH-WH](#)
[Vehicule Rental](#)
[Vehicule Purchase](#)


Services

[Fuel provision](#)
[Internet service provider](#)
[ITC & Software](#)
[Equipement ITC](#)
[Freight Transportation](#)
[Clearing \(Forwarding Agent\)](#)
[Security](#)
[General maintenance](#)
[Documentary Videography Service](#)
[Translation](#)
[Travel Agency](#)
[Office consumable](#)
[Printing materials](#)
[Waste Management](#)
[Building Maintenance](#)



How to use it?

Local Food			
Ecofriendly criteria	Add the relevant Common and Eco-responsible and inclusive criteria (see table "Common Criteria")		
	CSR measures environmental policy (e.g. room where towels and sheets are not changed every morning of the stay) and social policy (redistribution system)		
	Local Food	Supplier Questionnaire (Call for tenders)	
	Organic or in-conversion food		
	Respect for product seasonality		
	Food waste management	Supplier visit for verification	
	Zero waste catering (prohibit the use of single-use products, prefer cutlery and washable containers, tupperware ...)	Definition in TOR + check during samples / presentation of the catering kit	
	Vegetarian menu (Finding alternatives to beef (limiting greenhouse gases)	Definition in TOR + check during sampling / presentation of the catering kit	
Reusable packaging / doggy bag / Recyclable		Definition in TOR + check during sampling / presentation of the catering kit	
Employment of people from the community/or in professional reintegration		Supplier Questionnaire (Call for tenders)	
Treatment of food oils		Supplier visit for verification	

 Bangladesh

Date :
Purchase Dossier Ref: PD-UKHI-00809

Quotation request for

Item description	Quantity	Unit	Remarks
G00851 - Service - building maintenance (Description : Ms angle frame construction for solar panel in Camp-4 - extra: Ms angle, flatbar, welding work, coloring etc)	1	Is	

Delivery conditions

- Delivery adress and date:
- Risks and insurance related to the transportation of the items to the above mentioned address will be the responsibility of the supplier

Payment conditions :

- Payment after delivery inspection and written acceptance
- Payment by bank transfer or cheque

General conditions:

- If the supplier does not attach his Sales Terms and Conditions of Sell with its quotation , HI Terms and Conditions will apply by default (available upon request to HI)

Additional specifications:

Minimum information to provide on the quotation

1 - Name, address, phone and contact person

2 - Characteristics of the items offered (to attach documentation if relevant)

3 - Quantity available

4 - Delivery time or Ex stock + location

5 - Unit price

6 - Total price

7 - Currency of the offer

8 - Validity of the quotation

9 - Date, stamp and signature.

Unless otherwise specified on the quotation form, conditions below prevail:
- All packing, loading, unloading and transport costs will be the responsibility of the supplier,


Quotation Request

Quotation Form

2.4.1 Supplier Bid Analysis (SBA) EN - Excel

Emmy BENOLLET

*If necessary: applies if the quote itself is not enough to enable the purchaser to establish t

 SUPPLIER BID ANALYSIS

DATE OF ANALYSIS

SUPPLIER RESPECTS GENERAL PURCHASING CONDITIONS (YES/NO)

OTHER CRITERIA TO BE SPECIFIED

OTHER CRITERIA TO BE SPECIFIED



Results of the project

Support the change of practices in the humanitarian and development sector by:

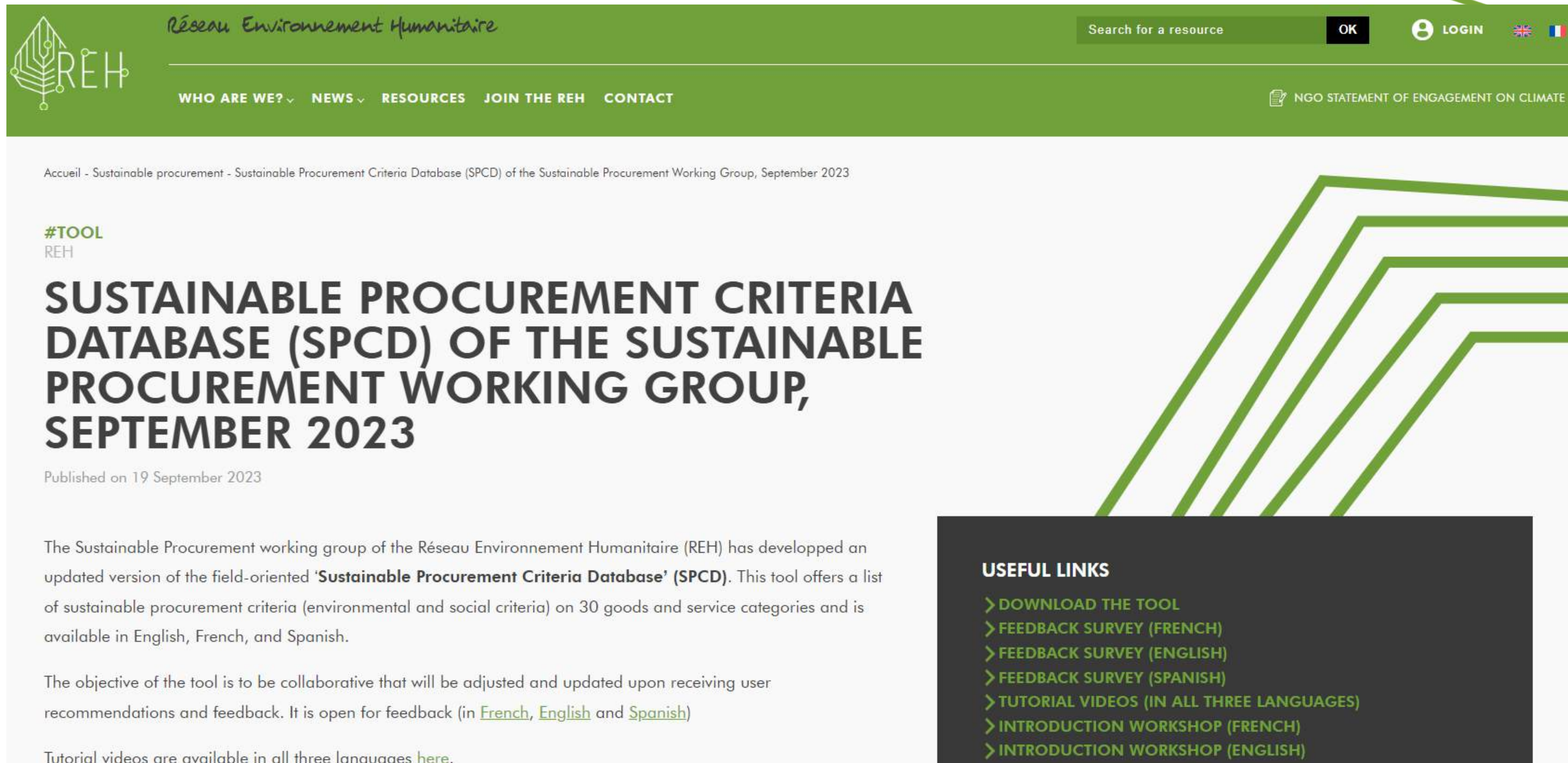
- ❑ Easy to use tool / adapted to different context
- ❑ Sharing the tool (Free access)
- ❑ Technical Tool's continual improvement (as collaborative work)
 - Technical input to wider the different market
 - Getting feedback to complete the tool





Challenges

- ❑ Be “operational” and adapted to all field context
- ❑ Definition of same standard
- ❑ Availability of technical referents to define standard on sustainable and inclusive criteria
- ❑ Technical validation for standard Kits (Clusters)
- ❑ Buy in / Change of practice


As living tool – we need your feedback



Réseau Environnement Humainitaire

Search for a resource **OK** **LOGIN**  

WHO ARE WE? ▾ NEWS ▾ RESOURCES JOIN THE REH CONTACT

 **NGO STATEMENT OF ENGAGEMENT ON CLIMATE**

Accueil - Sustainable procurement - Sustainable Procurement Criteria Database (SPCD) of the Sustainable Procurement Working Group, September 2023

#TOOL
REH

SUSTAINABLE PROCUREMENT CRITERIA DATABASE (SPCD) OF THE SUSTAINABLE PROCUREMENT WORKING GROUP, SEPTEMBER 2023

Published on 19 September 2023


The Sustainable Procurement working group of the Réseau Environnement Humainitaire (REH) has developed an updated version of the field-oriented '**Sustainable Procurement Criteria Database**' (SPCD). This tool offers a list of sustainable procurement criteria (environmental and social criteria) on 30 goods and service categories and is available in English, French, and Spanish.

The objective of the tool is to be collaborative that will be adjusted and updated upon receiving user recommendations and feedback. It is open for feedback (in [French](#), [English](#) and [Spanish](#))

Tutorial videos are available in all three languages [here](#).

USEFUL LINKS

- > **DOWNLOAD THE TOOL**
- > **FEEDBACK SURVEY (FRENCH)**
- > **FEEDBACK SURVEY (ENGLISH)**
- > **FEEDBACK SURVEY (SPANISH)**
- > **TUTORIAL VIDEOS (IN ALL THREE LANGUAGES)**
- > **INTRODUCTION WORKSHOP (FRENCH)**
- > **INTRODUCTION WORKSHOP (ENGLISH)**



Examples - Contract clauses integrating environmental commitment

1st steps : Environmental approach in the design of TDR

Good's contract

- Reverse logistics
- Aftersale Services
- Take back waste for recycling

Service contract

- Low carbone travel plan
- Workshop or events with zerowaste catering, etc

Works contract

- Waste management plan



WG's Project - ToR + Contract clauses integrating ESG

- ❑ Benchmark between NGO
- ❑ Improvement proposition
- ❑ Link with SPCD



Conclusion

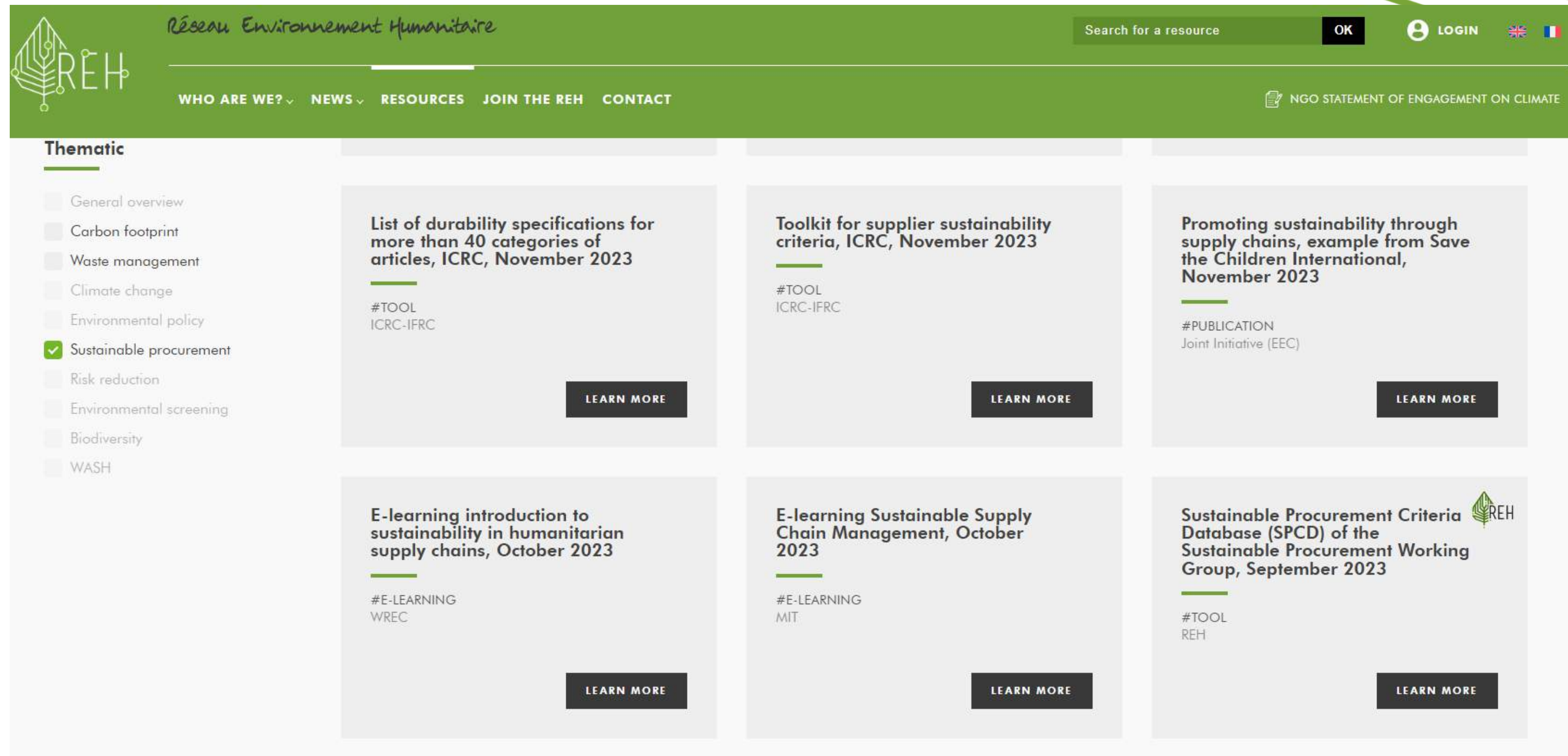
- ❑ Need for **change** in the sector
- ❑ Importance of **aligning** with the sector's selection criteria
- ❑ Pool services = mass => **negotiating factor**
- ❑ Importance of getting feedback for **continual improvement**
- ❑ **Support of the donor community** – accepting fair price/ real cost

Any questions ?






REH'S LIBRARY OF RESOURCES

Internal and external



REH Réseau Environnement Humanitaire

Search for a resource **OK** **LOGIN**  

WHO ARE WE? **NEWS** **RESOURCES** **JOIN THE REH** **CONTACT**  **NGO STATEMENT OF ENGAGEMENT ON CLIMATE**

Thematic

- ☐ General overview
- ☐ Carbon footprint
- ☐ Waste management
- ☐ Climate change
- ☐ Environmental policy
- ☒ Sustainable procurement
- ☐ Risk reduction
- ☐ Environmental screening
- ☐ Biodiversity
- ☐ WASH

List of durability specifications for more than 40 categories of articles, ICRC, November 2023

#TOOL
ICRC-IFRC

LEARN MORE

Toolkit for supplier sustainability criteria, ICRC, November 2023

#TOOL
ICRC-IFRC

LEARN MORE

Promoting sustainability through supply chains, example from Save the Children International, November 2023

#PUBLICATION
Joint Initiative (EEC)

LEARN MORE

E-learning introduction to sustainability in humanitarian supply chains, October 2023

#E-LEARNING
WREC

LEARN MORE

E-learning Sustainable Supply Chain Management, October 2023

#E-LEARNING
MIT

LEARN MORE

Sustainable Procurement Criteria Database (SPCD) of the Sustainable Procurement Working Group, September 2023

#TOOL
REH

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<https://www.enviroennementhumanitaire.org/en/ressources/>



Library links and contact

REH:

- [Sustainable Procurement Criteria Database \(SPCD\) of the Sustainable Procurement Working Group, September 2023 – Réseau Environnement Humanitaire](#)
- <https://www.environnementhumanitaire.org/en/ressources/>
- Email: sustainableprocurement@environnementhumanitaire.org

WREC:

- [WREC Quick Guide: Environmentally Sustainable Procurement - July 2023 | Logistics Cluster Website \(logcluster.org\)](#)



MANY THANKS

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