

Training course

Reducing the environmental footprint of humanitarian response in Lebanon

Date:	13-15 June 2022
Duration:	2.5 days (18 hours)
Location:	Beirut, Lebanon
Language:	English
Format:	Face-to-face training course

Overview

While humanitarian aid agencies are increasingly committed to reducing their environmental footprint and donors are bringing funding processes in line with greening agendas, field practitioners often feel insufficiently equipped to adapt global institutional objectives to their day-to-day operations and constraints, and initiate practical actions.

This training course provides participants with a core understanding of how to engage with current opportunities to reduce carbon emissions in the aid sector, and with an opportunity to draw up and implement their action plan within two months of the training course.

Learning objectives

By the end of this training course, learners will (be able to):

- Identify the main causes and consequences of climate change/emergency, and the issues at stake, including loss of biodiversity, pollution and depletion of resources;
- Identify the main opportunities to reduce the environmental footprint of humanitarian response, as well as obstacles;
- Participate in reducing the environmental footprint in Lebanon at project and organisation levels.

Programme

The programme is currently being finalised.

Content

- [The Climate Fresk](#): understanding causes and consequences of climate change
- Humanitarian action and environment: facts and figures
- Levers of action for mitigations: focus on procurement, transport, fleet, premises management, etc.
- Taking the lead and action planning
- Engaging in action: tips and best practices

Who is this course for?

- Field Coordinators
- Logistics Managers
- Project Managers
- Environmental Focal Points / Green Team
- Deputy country directors in charge of support

Minimum requirements

- Good level of spoken and written English

Organisation

Date and duration

The training course starts on Monday 13 June and ends on Wednesday 15 June for a total duration of 18 hours. On Monday 13 June and Tuesday 14 June, the training starts at 9:00 and finishes at 17:30, with 1½ hour lunch break, and on Wednesday the training course starts at 9:00 and finishes at 13:00. Between 17:30 and 18:30 extra-curricular activities will be proposed (meetings with local initiatives, green entrepreneurs, etc.).

We ask participants to arrive 10-15 mins before the start of the training session each day.

Location

The training course will take place in Beirut, Lebanon. The exact address will be communicated at a later date.

The premises are accessible to people with reduced mobility. For any questions relating to disability, please contact Isabelle Dupuis-Joubin (idupuis-joubin@urd.org).

Number of participants

The maximum number of participants is twenty.

Training format

This training course is facilitated face to face.

Trainer references

The trainers' references are detailed below:

- Cyril Pierrot, Master's Degree in Management / Logistics and Project Management Expert
- Engaged in the humanitarian sector since 2006, Cyril Pierrot has held a number of positions, including Head of Logistics department, Emergency preparedness advisor, Project coordinator for various agencies (MSF, ACF, MDM).
- Convinced that the sector has the capacity to reduce its environmental footprint, Cyril integrates sustainability into his existing logistics and project management expertise. He currently leads projects exploring carbon footprint reduction of transport for the Fleet Forum (Lebanon Vehicle sharing initiative, applicability of electric vehicles in ME and Africa); and leveraging aid localisation for Bioforce (Civil Society Organizations capacity building).

Training methods

The training course is composed of a logical sequence of sections. In each section, theory and concepts are presented, which are then applied by means of practical exercises (case studies, scenarios, etc.). At the end of the course, learners receive a learning package containing various teaching aids and resources.

Groupe URD trainers are all recognised expert trainers with extensive professional experience in the various subjects covered during the course. They have participated in Training of trainers and adult learning courses, and benefit from regular learning reviews and individual coaching.

Attendance sheet

Learners will sign an attendance sheet during the training course (morning and afternoon).

Learner assessment

Knowledge tests

Regular learning review sessions will be carried out during the training course, so that each learner can assess their progress, and total or partial acquisition of new knowledge, skills and behaviours.

Monitoring learning outcomes

- Learning review sessions

Regular exchanges between learners and trainers allow learners to consolidate new knowledge and self-assess their progress in meeting learning objectives.

- Learners will complete an 'on-the-spot' evaluation form at the end of the course

The learners will provide feedback on the progress they have made in meeting the learning objectives, the impact this will have on their work, the relevance of the training content and sequencing, the training materials, the environment and how the course was organised. The training team will use this feedback to make any necessary adjustments to the course.

Certificate of Completion

Learners are required to attend the whole training course (signed attendance sheet) and successfully complete all of the activities, including a sound individual action plan at the end of the course. Learners who successfully complete all of these requirements will receive a Certificate of completion.

Pricing

Training fees

International NGO = **USD 300**

National NGO = **USD 200**

Individual = **USD 200**

Early bird fee A reduction of USD50 will be applied to learners who complete their registration before 20 May 2022.

If your agency is registering more than one participant, we kindly suggest that you respect gender balance.

Groupe URD is a registered Training centre no. 82 26 01542 26.

Additional expenses

Learners will cover all of their extra expenses, such as travel and accommodation.

Lunches and coffee breaks are included in the training package.

Registration

Step 1 : Send us your application

Submit your application by filling in our online registration form. Deadline for submitting online application : two weeks before the start of the training course.

- ➔ See our upcoming training courses <https://www.urd.org/fr/actualite/prochaines-formations-a-lagenda>
- ➔ Consult the training course page
- ➔ Click on the orange button 'Register here' and fill in our online registration form

If your profile corresponds to the target audience and you fulfil the minimum requirements (see above), you will receive an e-mail confirming that we have received your application, with a training contract for signature.

For any questions relating to disability, please contact Isabelle Dupuis-Joubin (idupuis-joubin@urd.org).

Step 2: Finalise your registration

To finalise your registration, return your signed training contract and pay your training course fees.

- ➔ Send your signed training contract to: formations@urd.org ;
- ➔ Pay your training course fees by bank transfer or cheque.

Please contact formations@urd.org if you encounter any difficulties with the international transfer.

On receipt of the signed contract and payment of the training fees, you will receive an e-mail confirming your registration.

Step 3: Prepare your arrival

Ten days before the start of the training course, you will receive an e-mail notification with all the necessary practical details.

Registration deadline: 2 June 2022

Groupe URD reserves the right to cancel the course if a minimum of eight participants is not reached ten days before the start of the course. The maximum number of participants is twenty.

Keep in touch

For up-to-date information about our training courses, see: www.urd.org/fr/activites/formation/

To sign up to our newsletter, contact Anna Lear: formations@urd.org

If you have a question, contact Anna Lear: formations@urd.org

WE THANK OUR PARTNERS FOR THEIR CONTINUING SUPPORT IN DEVELOPING
TRAINING COURSES FOR THE INTERNATIONAL AID SECTOR

